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INTRODUCTION OF “Registration of Contractors under the Buildings Ordinance” and “Minor Works Control System”

CPD Code : CPD20180710S

Organized by : Hong Kong Institute of Construction Managers (HKICM)

Co-organized by : Hong Kong Institute of Project Management (HKIPM)

Department of Building and Real Estate, The Hong Kong Polytechnic University

Supported by : The Chartered Institute of Building (Hong Kong)

The Hong Kong Construction Association, Limited

Date : 10 July 2018 (Tuesday)

Time : 7:00 pm – 8:30 pm (Registration starts from 6:30 pm)

Speakers : Ms LEUNG Sham Yee, Wendy; Mr CHIK Yik Yue, Kurt; Buildings Department

Venue : Room HJ-305, 3/F, Block J, The Hong Kong Polytechnic University, Hung Hom, Kowloon, Hong Kong

Language : Cantonese supplemented by English

CPD Hours : 1.5 CPD hours

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| Programme Highlight | <p>: The two Guest Speakers will briefly introduce the registration procedures and statutory requirements of Registered Contractors under the Buildings Ordinance, and explain the updated information of Minor Works Control System and its application. The seminar contents mainly include:</p> <p>1) Registrations of Contractors under the Buildings Ordinance (i) Registration matters (ii) Common mistakes (iii) E-Submission</p> <p>2) Minor Works Control System (i) Statutory requirements (ii) Submission procedures (iii) Common minor works items</p> |
| About the Speaker | <p>: Ms LEUNG Sham Yee, Wendy, Senior Professional Officer/Registration, Buildings Department</p> <p>Mr CHIK Yik Yue, Kurt, Building Surveyor/Minor Works, Buildings Department</p> |

Registration & Enquiry:

1. This seminar is **FREE OF CHARGE***.
**(HK\$100 deposit is required, which will be refunded on the day of seminar. The deposit will not be refunded to no-show applicants.)*
2. Maximum number of participants for the event is restricted to **120**. In the event of over-subscription, priority will be given to the members of HKICM / HKIPM / CIOB (HK) / HKCA and Staff / Graduates / Students of PolyU.
3. Deadline for registration is **2 July 2018 (Monday)**.
4. For on-line registration, please [click here](#) (confirmation e-mail will be sent to successful registrants in due course).
5. Payment shall be made payable to “**Hong Kong Institute of Construction Managers, Limited**” and sent by mail together with this form to the address below: -

The Secretariat Office, Hong Kong Institute of Construction Managers
Rooms 801-2, On Lok Yuen Building, 25 Des Voeux Road Central, Hong Kong
6. In the event that the black rain-storm or typhoon signal no. 8 is hoisted, the seminar will be postponed. No refund will be entertained except in the circumstances mentioned above.
7. CPD attendance certificate will be sent by e-mail to the attendants after the seminar.
8. For enquiries, please contact HKICM Secretariat Office at Tel: (852) 2523 2081.

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Registration Form

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Name : _____ Membership No.: _____
Company : _____ Position : _____
Institution (if student) : _____ Year of Study (if student) : _____
Tel / Mobile : _____ E-mail: _____

Deposit (Please mark your name, Membership no. and CPD Code at the back of the cheque)

Cheque No : _____ Bank: _____
Signature : _____ Date: _____

Disclaimer:

The Hong Kong Institute of Construction Managers, Limited has not arranged any insurance coverage for any participants on any personal accident or virus infection arising from this event. Participants should make their own insurance arrangements at their own expenses.